



**Health
Innovation
Leeds**

Supported by
Leeds Academic
Health Partnership



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Research Collaboration Manager, Leeds Academic Health Partnership



Salary: Grade 7 (£39,355 – £46,735 p.a. depending on experience)

Reference: MHLAH1022

We are open to discussing flexible working arrangements.

Overview of the Role

Do you have experience of partnership working in the health and care sector, and/ or the academic sector? Are you excited by the idea of collaborating with diverse partners to solve some of Leeds' hardest challenges in health and care? This is a unique and rewarding opportunity to bring the city's internationally-renowned research activity together with local needs, transforming health and care for people in Leeds and beyond.

Leeds Academic Health Partnership – one of the largest of its kind in the UK – represents the major, leading organisations and activities that comprise Health Innovation Leeds and is hosted by the University of Leeds. This includes the city's three main universities, local NHS organisations, Leeds City Council, regional and third sector partners, who come together with a focus on reducing health inequalities. Find out more at healthinnovationleeds.com.

We are seeking a highly motivated and experienced Research Collaboration Manager who will be responsible for working with our partners to shape and plan strategic research collaborations in health and social care, with a focus on understanding and responding to evidence of local needs. Reporting to our Director of Strategy, you will connect partners across sectors to build and strengthen collaborations between health, care and academic sectors. This includes third sector partners, who are experts in understanding and working with our communities. Ultimately, the role will create enduring collaborations that generate innovative ideas and develop them into co-designed proposals that are owned by our partners and make a real difference for local communities.

There are three ways in which we'd like you to contribute in this role:

Understanding the landscape

You will need to understand the current and future health and social care challenges our system is facing so that you can help to align strategic research collaborations with priorities across Leeds, the region and nationally. You will also use knowledge of Leeds' research strengths and assets in Leeds and use this insight to horizon scan for funding opportunities, to help match population needs and city strengths to strategic research opportunities.

Develop and explore mutually beneficial collaborations

The Leeds Best City Ambition drives our Partnership's strategy, and this role will be key in growing research collaborations that contribute to the impacts for people that the city wants to achieve. This includes closer, more collaborative working with third sector partners. Working with colleagues in our team and across the city, you will undertake stakeholder engagement, mapping and analysis. You will matchmake



across sectors and disciplines, working with partners to develop shared understanding, collaborations, and cases for change. Having an awareness of national policy directions and best practice from other systems will be important in underpinning these activities.

Develop delivery plans and action

The Leeds city vision is that everyone in Leeds to has the best opportunities to live a healthier life for longer. We report on progress and impact to our board and governance groups and in this role you'll be expected to plan for these, building evaluation into your approaches and using appropriate impact and outcome measures. We work across a range of partners and priorities, and we expect you to have a track record of managing multiple concurrent activities to different timescales, including running events and workshops.

Main duties and responsibilities

The duties below provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post. As our Research Collaboration Manager, you will:

- Support delivery of our objectives and particularly objective two: to build a **shared understanding** of local needs so our health and care innovations are driven by evidence.

This may include research and innovation in:

- Wider determinants of health
- Population-needs led research and innovation
- Doing research inclusively
- Set up and then run an account management approach with partners and stakeholders - so that we can understand and respond to their changing priorities and connect to appropriate funding opportunities and partners.
- Regular horizon scanning for grants and opportunities that require cross-sector and interdisciplinary collaborations, particularly related to/aligned with priorities of our system.
- Support the convening and connecting of partners in relation to strategically important collaborative opportunities including applications for sizeable grants. This includes supporting the development of leadership groups that work with our research communities in Leeds (such as the Leeds Clinical Senate), as well as updating our governance groups.
- Undertaking development work for business cases/planning: identifying key opportunities and exploring them with partners, developing routes to secure support (e.g. stakeholder workshops, business cases, senior briefings).



- Develop and deliver plans: including project, action and evaluation plans, stakeholder analysis and change management plans as needed. Provide reporting as required. Contribute to the development of high quality research proposals.
- Contribute to the wider strategic vision of the LAHP, including working with colleagues leading on objectives one and three as set out in the overview above.
- Support the business operations of the LAHP team, as required.

Qualifications and skills

As our Research Collaboration Manager you will have / be:

Essential:

- Degree level qualification in a relevant subject, or equivalent level of experience working at a similar level in a specialist area.
- Experience in a delivery-focussed role, and of delivering complex projects of a high quality and to tight timescales in partnership with other stakeholders.
- Experience of working through public sector partnerships, with excellent communication and interpersonal skills; able to form relationships with and secure the buy-in of senior stakeholders from a variety of sectors and backgrounds to collectively achieve solutions.
- Extensive and demonstrable experience of writing reports, preparing for and delivering presentations and communicating at all levels, adapting style as appropriate to ensure engagement by others.
- Highly numerate, with the ability to analyse complex facts and situations and develop a range of options.

Desirable:

- Postgraduate level qualification in a relevant subject, and/or further training, qualification, or significant experience in programme management or change management.
- Experience of identifying and applying for funding calls, especially from UK research funders.
- In-depth knowledge of the challenges faced, locally and nationally, within health and care and universities.
- Experience of working in the third sector and/or of inclusive approaches to working with communities.
- Experience in, or knowledge of, the life sciences industry sector.
- Experience in organisational development.



Key Attributes:

- The ability to make decisions autonomously, when required, on difficult issues, working to tight and often changing timescales.
- Self-motivated with the ability to identify priorities and organise own workload effectively to meet agreed objectives and deadlines under pressure.
- A willingness to participate in training and development activities to ensure up to date knowledge, skills and continuous professional development.

Additional information**Leeds Academic Health Partnership**

Our vision is that everyone in Leeds has the best opportunities to live a healthier life for longer. With a focus on reducing health inequalities, we bring partners together to help solve the city's hardest health challenges.

We do this by;

- using Leeds' collective strengths to foster a thriving innovation ecosystem and support economic growth that benefits everyone.
- building a shared understanding of local needs so health and care innovations are driven by research evidence.
- helping attract talent and investment to Leeds and position our city as a globally-leading health and care research and innovation ecosystem.

Leeds is the UK's third largest and economically fastest growing city. It has market-leading strengths in healthtech, digital, data and artificial intelligence. Its population diversity reflects that of the UK, making it an ideal place for innovation: to start small, trial new ideas, and scale fast.

The Leeds ecosystem comprises an established and burgeoning industry cluster, world-class academic research and a single, integrated health and care partnership, all nested within state-of-the-art facilities, supportive infrastructure and a UK-leading fintech hub. It is underpinned by a strong talent pool, a culture of cross-sector collaboration and inclusion, and a shared focus on reducing health inequalities. This focus on health inequalities is very relevant to this role and its emphasis on research collaborations that respond to evidence of local needs. Find out more at healthinnovationleeds.com.



Working at Leeds

We are a campus-based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Our University

At the University of Leeds, we are committed to providing a culture of inclusion, respect and equity of opportunity that attracts, supports, and retains the best students and staff from all backgrounds. Whatever role we recruit for we are always striving to increase the diversity of our community, which each individual helps enrich and cultivate.

Information for disabled candidates

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at hr@leeds.ac.uk

Criminal Record Information Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

